SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURE

Handling of Human Remains

The District has established a protocol for handling the discovery of human remains on District property. The protocol is has follows:

- 1. Upon discovery, contact your immediate supervisor. In the event that human remains are discovered on the premises or are unearthed through construction or other earth moving activity, all activity should cease and the remains kept undisturbed until removed by appropriate authority.
- 2. The supervisor will notify the appropriate vice president and president or site supervisor of the discovery and location of the human remains.
- 3. The president/site supervisor or designee will contact the chief of police.
- 4. The site supervisor will contact the coroner who has jurisdiction over human remains.
- 5. The remains are turned over to the Office of the Coroner for review, inventory and repatriation if appropriate under the Native American Graves and Repatriation Act (NAGRA) of 1990.

56 APPROVED: 12/10/09